



**Certificate of Necessity Application – New Construction**

**1. Project Name: New 600 Student Elementary School**

**Project Description:** 600-student elementary school to address enrollment growth. Extraordinary site conditions include a new lift station and force main; traffic lights and deceleration/turn lanes; blue stream / wetlands buffer modification and an archaeological study. Upon completion, the district will implement a grade re-configuration that will incorporate four schools serving K-3; two schools serving grades 4-5; two schools serving grades 6-8 and one school serving grades 9-12. Preliminary site plan is attached.

**Grade levels served:** 4-5

**Facility Data**

**Proposed Facility:**

<i>Address</i>	<i>na</i>
<i>Gross # square feet</i>	66,285 s.f.
<i>Estimated start time of project</i>	2021
<i>Estimated completion date</i>	2024
<i>Estimated date of occupancy</i>	2024
<i>Capacity</i>	600

**Capital Request Funding**

<i>FISCAL YEAR</i>	<i>AMOUNT</i>
<i>FY 2021</i>	\$2,761,098
<i>FY 2022</i>	\$17,063,590
<i>FY 2023</i>	\$8,780,294
<i>FY 2024</i>	
<i>FY 2025</i>	
<i>TOTALS:</i>	\$28,604,982

**Cost Breakdown/Phase Out**

	<i>FY2021</i>	<i>FY2022</i>	<i>FY2023</i>	<i>FY2024</i>	<i>FY2025</i>	<i>TOTAL</i>
<b><u>Construction Expenses</u></b>						
<i>Planning/Design</i>						
<i>Architect/Engineering</i>	1,400,000	320,000	180,000			1,900,000

<i>Audit Fees</i>	100,000		100,000	200,000
<i>Site Development Costs</i>	161,098	2,000,000	120,402	2,281,500
<i>Construction Costs</i>	1,000,000	13,446,592	6,432,895	20,879,487
<i>Construction Contingency</i>	100,000	800,000	100,000	1,000,000
<i>Other (Provide Description)</i>				
<b><u>Non-Construction Expenses</u></b>				
<i>Technology</i>			\$600,000	600,000
<i>Furniture and Equipment</i>			\$750,000	750,000
<i>Escalation Costs</i>		\$496,998	\$496,997	993,995
<i>Other (Provide Description)</i>				
<b>TOTALS</b>	<b>2,761,098</b>	<b>17,063,590</b>	<b>8,780,294</b>	<b>28,604,982</b>

## 2. Project Details:

- a. The DOE decision-making process is based on a priority legend, with the priorities being the following:
  - Capacity and future enrollment
  - Project corrects facility life, health or safety issues
  - Building aesthetics and programming
  
- b. **New Construction:**
  - i. Why is a new school needed? **The new school is needed to meet continued enrollment growth in the district.** What will be the grade configuration? **4-5**
  - ii. Provide details of overcrowding issues. **The building addition will accommodate a district reconfiguration and serve as a intermediate school. The district will transition from a configuration of K-4 elementary, 5-6 intermediate, 7-8 middle and 9-12 high to K-3 elementary, 4-5 intermediate, 6-8 middle and 9-12 high. Immediate elementary over-crowding was addressed by re-locating grade 4 in two elementary schools. Which schools? The new school will serve students in the Clayton Elementary and Sunnyside Elementary feeder patterns. What are the relief/redistribution plans? The district re-configuration plan is attached. What are the patterns of population and student growth in the district? Enrollment history and future growth projections are attached. Are there any other ways for this to happen? No, the district does not have sufficient space to accommodate**

expansions to existing schools beyond those being requested at Clayton Intermediate School and North Smyrna Elementary School.

- iii. Is the building square footage as per DOE formula (School Construction Technical Assistance Manual, section 3 "School Construction Formula")?  Yes;  No  
If over the threshold, justification must be given. *Note: any square footage over and above the DOE formula must be supported by 100% local funds.* Indicate how these local funds will be acquired.
- iv. Explain how this project aligns with the priority legend. **The project is required to address capacity and future enrollment.**
- v. Has the school district obtained district Board of Education approval to submit this CN request?  Yes;  No

Please address the urgency of each project or your request in general. **The district's top priority is to increase capacity to allow for a reconfiguration that will meet projected enrollment growth.**

What would happen if the CN is not approved this year? **A delay in this project will necessitate additional short-term feeder pattern adjustments creating instability in the educational process for students and their families as well as district staff. A copy of the district reconfiguration plan is attached.**

In what priority order would you classify your request(s) if not all requests were granted? **A detailed priority ranking for all projects is attached.**

### 3. Request Deadline:

Complete Board approved capital requests, accompanied by all completed submission documentation must be submitted to DOE by no later than August 31<sup>st</sup> of each State fiscal year for the next year's capital budget submission to the attention of:

Education Associate, Capital Project Management  
Delaware Department of Education  
401 Federal Street, Suite 2  
Dover, DE 19901

### 4. Recommendations:

It is strongly recommended that districts notify DOE of any potential capital budget requests as early as possible in order to ensure a thorough review by DOE and to allow time for additional exchange of information, as applicable.

### 5. Attachments:

- District Board approved minutes (draft is acceptable)
- Building Professional (i.e. Architectural/Engineering firm) supporting documentation
- Office of State Planning Coordination approval letter (if applicable)

