

SMYRNA SCHOOL DISTRICT

POLICY

Section:	1000 Community Relations	Office Responsible:	Board of Education
Policy:	Board of Education Policy Standards and Guidelines		
Related Policies:		Administrative Procedure:	

I. Purpose

To standardize Smyrna School Board of Education policy

II. Authority

Delaware Code, Title 14 § 1049, Policy Making

III. Definitions

Administrative Procedure: The process by which the policy is carried out by the Superintendent.

Board: The Smyrna School District Board of Education.

District: The Smyrna School District.

Superintendent: The Smyrna School District Superintendent of Schools.

Policy: A course or principle of action adopted by the Smyrna School District Board of Education.

IV. Policy Statement

- I. Board policy must be established and voted on by the Board.
- II. Any additions, deletions, or corrections must be voted on in a public meeting unless otherwise specified under Title 1 of the Delaware Code.
- III. Any Board policy can be added, deleted, or changed with a single vote unless otherwise stated in the specific policy.
- IV. All Board policies require a simple majority vote unless otherwise stated in the specific policy.
- V. All additions, corrections, deletions, or changes will be included in Board minutes with the updated policy attached.
- VI. All Board policies will be standardized in the policy format shown by this policy. Requiring the following:

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1. Times New Roman, font size 12.
 2. Heading with the Smyrna School District, Section, Title, and Policy Number to match above.
 3. Purpose, Authority, Definitions, and Policy Statement included in the body of the policy.
- VII. All Board policies will be available electronically through the Smyrna School District website. The District will make a concerted effort to update the website in a timely fashion.
- VIII. If a dispute on Board policy arises, official Board meeting minutes will be used as the policy of record.
- IX. All Board policies must be reviewed at a minimum of once every five years.
- X. All Board policies shall denote the date of creation and the date of any subsequent changes or reviews, below the policy statement.
- XI. As of September 1, 2022, the Superintendent shall maintain a copy of any deleted policies in case they become relevant for future needs of the Smyrna School District. The Superintendent will also try to locate any previously deleted policies.
- XII. Board policies shall not violate any federal or Delaware Law/Code.
- XIII. Any portion of a Board policy violating federal, or Delaware Law/Code shall automatically become void and revert to current laws, code, or regulations.
- XIV. Each Board policy shall reference any Board policies and administrative procedures to which it applies.
- XV. The Superintendent and/or their designee shall maintain the procedures. Each administrative procedure shall reference any Board policies to which it applies.

Board Approval Acknowledged by:



Kristi Pelezo, President
Smyrna School District Board of Education
Smyrna School District Board of Education

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Policy Actions

Adopted: 05/10/23