

Student Code of Conduct Secondary

Student Responsibilities and Rights Grade 7-12







This document is not all-inclusive, nor does it restrict the Smyrna School District, the Superintendent and/or Board of Education's authority to take actions that are appropriate to maintain a safe and orderly educational environment.

Smyrna School District

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Welcome

The Smyrna School District strives to provide a safe, drug-free, positive school climate that allows students to succeed. To achieve this goal; school personnel and parents/guardians must assume a responsible role in creating a relationship as partners in the educational process of the students we serve. Promoting the values of responsibility, compassion, integrity, perseverance, and respect in every school environment in Smyrna will create a positive learning environment and promote behavior that encourages the academic, social, and emotional growth of all students.

The Smyrna School District is committed to a restorative and trauma-informed approach to student behavior. Restorative practices are both a preventative and responsive approach to student behavior focused on building and repairing relationships. Our goal is to build healthy communities, increase social learning, decrease anti-social behavior, repair harm, and restore relationships in an effort to educate the whole child. Restorative practices are not just a response to misbehavior, but an inclusive process that engages all members of a school community. Through use of a Multi-Tiered System of Support (MTSS), we are able to blend social and emotional development with academic growth to ensure we are meeting the needs of each student.

Students, parents/guardians, and staff are expected to become familiar with the entire contents of this document.

Introduction

The Smyrna School District is committed to ensuring students:

- Feel welcomed and are excited about learning;
- Believe that their teachers, administration, and other staff in the school support them so that they can achieve their best;
- Are treated in an equitable and fair manner;
- Are provided with opportunities for social and emotional growth embedded in academic learning:
- Are provided with classrooms and schools that are positive and safe;
- Understand that they are contributing members of the school community and their community at large;
- Understand that rules and laws exist for their protection, and compliance is required for the good of all;
- Learn and grow through the application of the Code of Conduct

The Smyrna School District focuses on the whole child. Educating the whole child means deliberate attention to academics and social-emotional learning while offering solid athletics and extra-curricular programs for each child. Success will take working in partnership, so every student is prepared to become responsible and productive citizens when they graduate from Smyrna High School.

With this in mind, the District will use the application of the Code of Conduct as a means of social and emotional development. Infractions of the Code of Conduct must be viewed by both the school and parents as serious and as learning opportunities for the students. As teachable moments present

themselves when Code of Conduct violations occur, the learning experience for students will only be as valuable as the partnership between the school and home. Working together in partnership ensures better outcomes for students and supports their growth and development as productive members of society. Failure on either party to use violations to teach and improve future outcomes for the students sends mixed messages to the child and significantly impacts the desired growth and development. For this reason, it is essential that parents and schools work together, through the smallest of infractions to those with significant consequences, to co-teach valuable life lessons to ensure the whole child grows and matures as a result of school experiences.

What is the Student Code of Conduct?

The Student Code of Conduct is an official declaration of the Smyrna School District Board of Education which:

- Specifies the responsibilities and rights of students;
- Defines conduct that is expected to maintain a positive and safe learning environment;
- Provides standardized procedures for disciplinary action;
- Defines appeal procedures;
- Incorporates excerpts from State and Federal laws and regulations.

Provisions in the Student Code of Conduct apply to all students Grades K-12. The Student Code of Conduct is not applicable to our preschool and prekindergarten students.

The Smyrna School District subscribes to the philosophy of progressive discipline and recognizes and expects teachers to use effective classroom management skills and strategies to handle classroom behaviors and disruptions. Those skills and strategies include, but are not limited to: seat changes, proximity, reviewing and reteaching classroom and school expectations, conversations with student(s) (both with and without parent/guardian), calming corner access, warnings, and time outs.

Therefore, each school administrator has the discretion to determine the necessary punitive action based upon the severity and/or regularity of each offense. Each school administrator will select among the punitive action options outlined for each infraction in the student Code of Conduct. The consequences listed in this Code do not have to be used sequentially. The options listed below can be applied or not applied as discipline at the discretion of the specific Administrator, School Administrative team, and/or District Administrative team.

A copy of the Code of Conduct is sent home (email or paper) to each student upon school entry, and is available on each school's web page. Orientation to the Code of Conduct is held in each school at the beginning of the school year whether in the classroom or an assembly.

When is the Student Code of Conduct Applicable?

The following Discipline Code of Conduct is in force:

- On school property prior to, during, and following regular school hours;
- On a school bus for any purpose. Infractions may result in removal from bus;
- At all Smyrna School District sponsored events and other activities at which school administrators or staff have jurisdiction over students;

• Off school property resulting in criminal charges.

The Discipline Code of Conduct shall apply to out-of-school conduct by a student if the District believes that the nature of such conduct indicates that the student presents a threat to the health, safety, or welfare of other students and staff. Out-of-school conduct rising to this level of severity may result in an expulsion recommendation of up to/including 180 school days and shall include but is not limited to:

- Acts of violence, which are punishable by law.
- Sexual offenses, which are punishable by law.
- The sale, transfer, or possession of drugs and drug paraphernalia, which would constitute an offense punishable by law.
- Felony charges.

Students with Disabilities

An IEP team or Section 504 team meeting shall be conducted for students with a disability if disciplinary removal from school for more than ten (10) days, alternative placement, or expulsion is recommended. Ten (10) days can be consecutive or cumulative. The student's disability must be identified, as defined by Federal and State laws and regulations.

What is a Healthy School Environment?

A healthy school environment is best described as:

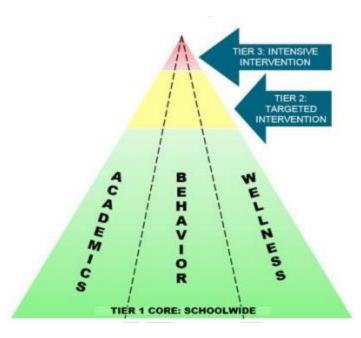
- Safe and supportive;
- Welcoming and inclusive;
- Providing a range of engaging and meaningful educational opportunities;
- Utilizing a multi-tiered system of supports (MTSS) for students within both academic and behavioral, social-emotional, cultural domains of learning;
- Protecting students from behavior which threatens their health, safety, or welfare, or which interferes with learning;
- Free of drugs, weapons, and other illegal activities;
- Respectful of diversity among students and staff in the building.

Establishing a Healthy School Environment Through a Multi-Tiered System of Support

The Smyrna School District utilizes a Multi-Tiered System of Support (MTSS) to meet student needs. This system is used for students' academic, social, emotional, and behavioral growth.

- Tier I encompasses general strategies used across a school to support the positive behavior and academic success of all students.
- Tier II applies additional strategies for students who need more support at a targeted level.
- Tier III develops individualized support for students who need more than universal or targeted support.

The graphic below shows how the strategies and interventions available to support students in both academic and behavioral areas of need work together.



In order to achieve and maintain a positive school environment through the Multi-Tiered System of Support, students are expected to follow expectations set forth by the Smyrna School District.

Expectations

The Code of Conduct serves as a reminder that our collective success is contingent upon the active engagement and collaboration of all stakeholders. We encourage students to embrace their roles as responsible learners and citizens of your school community. We invite parents to be active partners in your student's educational journey, supporting their growth, communicating opening with our staff, and reinforcing our values we hold dear. School personnel will foster an environment that nurtures academic and personal growth. By working together and adhering to the below expectations, our schools will be safe, secure, equitable, and inclusive learning environments where all students can succeed.

Students will:

- Attend all classes daily and on time;
- Be prepared for class assignments and activities;
- Respect all persons and property;
- Refrain from using profanity, abusive language, or inflammatory actions in personal interactions:
- Conduct themselves in a safe and responsible manner;
- Are responsible for their own work and behavior;
- Abide by the rules and regulations set forth by the Smyrna School District;
- Seek changes in an orderly and approved manner.

Parent/Guardian will:

- Keep in contact with the school concerning their child's progress and conduct;
- Maintain up-to-date home, cellular, work, and emergency contacts at the school;
- Ensure that their child maintains daily attendance and promptly report and explain an absence or tardiness to the school;
- Provide their child with resources needed to complete classwork and homework;

- Refrain from using profanity, abusive language, or inflammatory actions in personal interactions;
- Bring to the attention of the school authorities any problem or condition which affects their child or other children of the school community;
- Discuss report cards and work assignments with their child;
- Attend parent/guardian/teacher conferences;
- Seek changes in an orderly and approved manner.

School Personnel will:

- Adhere to the Smyrna School District <u>Employee Attendance Policy</u> and be prepared to perform all duties as assigned;
- Respect all persons and property;
- Communicate with parent/guardian, students, and other employees in a manner that reflects professionalism and caring;
- Refrain from using profanity, abusive language, or inflammatory actions in personal interactions:
- Conduct themselves in a safe and responsible manner;
- Abide by the rules and regulations set forth by the Smyrna School District;
- Seek changes in an orderly and approved manner;
- Maintain an atmosphere which encourages good behavior and active learning;
- Plan a flexible curriculum to meet the needs of all students;
- Develop good working relationships among staff and with students;
- Encourage the school staff, parent/guardian, and students to use the services of community agencies;
- Encourage parents/guardians to maintain regular communications with the school;
- Provide opportunities for parent/guardian participation in affairs of the school;
- Involve the community in order to improve the quality of life within the Smyrna School District.

Bus Privileges

The Student Code of Conduct will apply to all violations to and from school, at the bus stop, and while boarding, riding, or exiting buses. Code of Conduct infractions which occur on the bus may result in the suspension of bus-riding privileges. Students must follow bus safety regulations as follows:

- Keep your hands, feet, and objects to yourself and inside the bus;
- Listen and follow directions from the bus driver and/or bus aide:
- Stay seated while on the bus;
- Students only ride their assigned bus and get on and off at their designated stop unless otherwise approved by the principal or transportation supervisor;
- Parents/Guardians are not allowed to enter the bus. Any concerns must be addressed with the building administrator and/or transportation supervisor.

Procedures for Search and Seizure

Students and their property may be subjected to search with reasonable suspicion of a student's use, possession, or distribution of alcohol, a drug, a drug-like substance, a drug look-alike substance, drug paraphernalia, or a weapon. Student lockers are the property of the school and may be subjected to search.

Student motor vehicles use to and in the school environment is a privilege extended by the School District to students in exchange for their cooperation in the maintenance of a safe school atmosphere. Reasonable suspicion of a student's use, possession, or distribution of alcohol, a drug, a drug-like substance, a drug look-alike substance, or drug paraphernalia, may result in the student being asked to open an automobile in the school environment to permit school authorities to look for such items. Failure to open any part of the motor vehicle, at the request of school authorities, may result in the police being called to conduct a search, and will result in loss of the privilege to bring the vehicle on campus.

The same procedures listed above for alcohol and drug concerns will be followed with respect to weapons. Additionally, in an effort to maintain a safe school environment, any and all Law Enforcement entities in our jurisdiction and Smyrna School District Administration will periodically conduct safety scans inside of Smyrna School District buildings. These scans will involve the use of trained K9 officers.

School Administration & in loco parentis Rights

The term *in loco parentis*, Latin for "in the place of a parent" refers to the legal responsibility of a person or organization to take on some of the functions and responsibilities of a parent. Originally derived from British common law, it allows institutions such as colleges and schools to act in the best interests of the students as they see fit, allowing what would otherwise be considered violations of the students' civil liberties.

Delaware Code, Title 14 (Education), Chapter 7 (Lawful Authority of Teachers Over Pupils), § 701 (b) states: While a student is entrusted in their care or supervision, public school teachers and administrators have the same authority to control the behavior of the student and to discipline or punish the student as a parent, custodian, guardian or other person similarly responsible for the care and supervision of the student except as provided in § 702 of this title. The authority includes removing a student from a classroom or school-sponsored activity.

Student Due Process Rights

All students must be informed of the violation(s) and the range of disciplinary actions that can accompany the violation(s). The Code of Conduct is available to all students and families on the Smyrna School District website (print versions are available upon request) and disseminated and explained to students on a yearly basis.

Each student involved in a situation which may result in a disciplinary action must be given the following due process by the administrator or designee:

• Informed of the allegation(s) against them, the conduct which forms the basis of the allegation(s), and explained the policy, rule, or regulation violated;

• Given an explanation of the evidence supporting the allegation(s) and an opportunity to present their side of the story, including any evidence, witnesses, or questions.

A student whose presence in the school environment poses a threat to the health, safety, or welfare to persons or property within the school environment, as determined by the Principal, may be immediately removed from the school provided that, as soon as practicable thereafter, the due process procedures are followed.

Parents are to be informed of incidents as soon as possible either by phone verbally or written notice. Reasonable efforts shall be made to include the allegedly offending student or parent/guardian in an investigation.

Students and their parent/guardian, as their representative, are afforded the right to appeal assigned discipline. A student appeal procedure is a mechanism by which a student may seek to remedy the situation where they feel they have been treated unfairly or were not afforded due process. A grievance can be filed if a student has not been able to obtain a resolution in a less formal manner.

Appeal Procedures

Disciplinary action may only be appealed to the next administrative level for failure of the school administration to follow any of the following reasons:

- Inappropriate due process
- Incorrect consequence per the Code of Conduct
- Incorrect charge or charge not supported by substantial evidence

Upon initiation of the appeal process, penalties shall not be implemented until the student ceases or exhausts their appeal. This "stay-put" provision does not apply in the following cases:

- If the student is being suspended as a first step in the Alternative Placement process;
- If the student has been charged with a criminal offense for an act committed outside of school:
- If the Principal determines the act allegedly committed by the student is a threat to the health, safety, or welfare of the staff or other students in the building.
- 1. If after an administrator or their designee meets with the student and/or parent during a conference (either in-person, virtual, phone call, or email correspondence) to discuss a Code of Conduct violation(s) and the disciplinary consequence; a student and/or parent/guardian who would like to appeal to the next level administrator, the student or parent/guardian must express their intent to appeal within 24 hours of the initial disciplinary action conference.
- 2. The student and/or parent/guardian must put the reason for the appeal in writing within **three (3) business days** following the disciplinary outcome/action being appealed. The written request must identify what decision is being appealed and why to the appropriate level of administration.
- 3. Within **three (3) business days** of the written submission, the appeal will be decided upon by the next level administrator and addressed with the student and/or parent/guardian during a conference (either in-person, virtual, phone call, or email correspondence). A written determination shall be issues by the next level administrator

- who investigated the appeal within **three** (3) **business days** of receipt of the appeal and conference.
- 4. A student/parent/guardian wishing to appeal the School's written determination must file a written appeal of that determination with the Superintendent or designee no later than **three (3) business days** from the date of receipt of the Principal's written determination.
- 5. The Superintendent or designee shall schedule a conference (either in-person, virtual, phone call, or email correspondence) to hear the appeal no later than **five (5) business days** following receipt of the notice of appeal and shall issue a written determination, in writing, no later than **five (5) business days** following the appeal conference.
- 6. The determination of the Superintendent's Office shall be the final decision of the school system. A copy of the Superintendent's Office final determination shall be sent to all involved parties no later than **five (5) business days** following the date of the conference.

Uniform Definitions for Student Conduct which may result in Alternative Placement or Expulsion

Pursuant to 14 Del.C. §122(b) (26), this regulation provides uniform definitions for student conduct which may result in alternative placement or expulsion. This regulation shall apply to all school districts and charter schools. Nothing contained here shall be interpreted to require the alternative placement or expulsion of a student, nor shall this regulation be interpreted to restrict the ability of school districts and charter schools to determine which student conduct shall result in expulsion or an alternative placement. Please see Smyrna School Board of Education Policy5113 for more information on the Alternative Placement Process or Expulsion procedures.

Legal definitions may be found at the following link: http://regulations.delaware.gov/AdminCode/title14/index.shtml#TopOfPage

A complete listing of all the Department of Education Discipline Codes at pertaining to Education can be viewed at the following link: https://www.doe.k12.de.us/Page/3371

Violations of the Student Code of Conduct

S Codes: Parent/Guardian notification should be enacted at every level for all offenses. Prior to writing a referral, check Individual Education Plan (IEP) for behavior goals.

the		
following: Written or spoken language or gestures that are		
n th the discuss		
nd/or		
BIP		
Juvenile Arrest Warrant and Complaint – the Department of Justice's report of out-of-school		
criminal conduct, regardless of jurisdiction, which		
shows disregard for health, safety, and welfare of others, including but not limited to acts of violence,		
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environment during or after school; including but not		
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Careless and Reckless Behavior	Unintentional behavior that threatens to or causes		
S0107	injury or property damage that causes or may cause		
50107	unintentional injury or property damage.		
Restorative Practices	Restorative Practices	Restorative Practices	
Intervention	Intervention	Intervention	
Up to 3 Days SBIP	O Up to 3 Days SBIP	o Up to 5 Days SBIP	
o Up to 10 Days OSS	O Up to 10 Days OSS	O Up to 10 Days OSS	
o Parent/Guardian Conference	o Parent/Guardian	o Parent/Guardian	
with the school team to discuss	Conference with the	Conference with the	
intervention plan	school team to discuss	school team to discuss	
 Counseling Referral 	intervention plan	intervention plan	
 Alternative Placement Process 	 Counseling Referral 	 Counseling Referral 	
	o Alternative Placement	o Alternative Placement	
	Process	Process	
Cell Phone Violation	Cell phones must be turned	l off and secured in a	
S0312	designated area during inst	ructional periods unless a	
	medical exemption exists.		
Confiscation of personal electronic device	Confiscation of personal	Confiscation of personal	
for the remainder of the school day.	electronic device for the	electronic device for the	
Students may retrieve the personal	remainder of the school day.	remainder of the school day.	
electronic device from the school's main	Parent/Guardian may retrieve the	Parent/Guardian may retrieve the	
office at the end of the school day.	personal electronic device from	personal electronic device from	
	the school's main office during	the school's main office during	
	normal business hours.	normal business hours.	
Consensual Sexual Misconduct	Consensual sexual act(s) be		
S0108	within the school environm	ent	
 Restorative Practices 	 Restorative Practices 	 Restorative Practices 	
Intervention	Intervention	Intervention	
o 1-3 Days OSS	O Up to 5 Days OSS	O Up to 10 Days OSS	
o Parent/Guardian Conference	o Parent/Guardian	o Parent/Guardian	
with the school team to discuss	Conference with the	Conference with the	
intervention plan	school team to discuss intervention plan	school team to discuss	
o Mandatory Counseling	Mandatory Counseling	intervention plan o Mandatory Counseling	
	o Mandatory Counseling	Alternative Placement	
		Process	
Defiance of School Authority	1. A verbal or non-ver		
S0081		reasonable request from	
50001		refusal to identify oneself	
T h 1: 4:	-	•	
Insubordination	_	ool personnel, and/or	
S0082		th disciplinary action.	
	2. A verbal or non-verbal display of disrespect		
	and/or uncivil behavior toward school		
	personnel, which causes either a substantial		
	disruption or material interference with school		
	activities.		
Restorative Practices	Restorative Practices	Restorative Practices	
Intervention	Intervention	Intervention	
o Up to 3 Days SBIP	o Up to 3 Days SBIP	 Up to 3 Days SBIP 	
_	o 1 Day OSS	o Up to 2 Days OSS	
	o Parent/Guardian	 Parent/Guardian 	
	Conference with the	Conference with the	

	school team to discuss	school team to discuss
	intervention plan	intervention plan
Digariminatary Dahayian an	Any electronic, physical, ve	
Discriminatory Behavior or		
Speech	(direct or indirect) that excludes, marginalizes, or	
S0340	discriminates against other people or groups of	
	people that are members of	f a protected class.
 Restorative Practices 	 Restorative Practices 	 Restorative Practices
Intervention	Intervention	Intervention
 Up to 3 Days SBIP 	o Up to 10 Days OSS	 Up to 3 Days OSS
 Up to 10 Days OSS 	o Parent/Guardian	 Parent/Guardian
 Counseling Referral 	Conference with the	Conference with the
 Alternative Placement Process 	school team to discuss	school team to discuss
	intervention plan	intervention plan
	o Alternative Placement	o Alternative Placement
	Process	Process
Disruption of the Educational	Behavior that causes disruj	ption to the normal
Process	operation of the school	
S0091		
o Restorative Practices	Restorative Practices	o Restorative Practices
Intervention	Intervention	Intervention
 Up to 3 Days SBIP 	o Up to 10 Days OSS	 Up to 10 Days OSS
 Up to 10 Days OSS 	o Parent/Guardian	 Parent/Guardian
 Counseling Referral 	Conference with the	Conference with the
 Alternative Placement Process 	school team to discuss	school team to discuss
	intervention plan	intervention plan
	o Alternative Placement	o Alternative Placement
***	Process	Process
Unsafe Driving		in a careless for imprudent
S0121	manner or without due reg	ard for weather and traffic
	patterns.	
Unsafe Driving/Parking	When a student has knowing	ngly parked in a non-
Violation	designated area or does not	t display their school issues
S0122	Student Parking Pass.	1 0
Restorative Practices	Restorative Practices	 Restorative Practices
Intervention	Intervention	Intervention
 Up to 30 Days Loss of Driving 	 Up to 60 Days Loss of 	 Up to 1-Year Loss of
Privileges on Campus	Driving Privileges on	Driving Privileges on
 No Refund on Parking Permit 	Campus	Campus
 Up to 3 Days SBIP 	 No Refund on Parking 	 No Refund on Parking
 Up to 3 Days OSS 	Permit	Permit
 Police Notification 	o Up to 3 Days SBIP	 Up to 3 Days SBIP
o i once i tourieudoli	 Up to 3 Days OSS 	 Up to 3 Days OSS
5 I once i tourieuron		
	o Police Notification	 Police Notification
Failure to Perform Properly in		 Police Notification
	o Police Notification	 Police Notification
Failure to Perform Properly in	o Police Notification	 Police Notification
Failure to Perform Properly in School Based Intervention	o Police Notification	 Police Notification
Failure to Perform Properly in School Based Intervention Program (SBIP)	o Police Notification	 Police Notification
Failure to Perform Properly in School Based Intervention Program (SBIP) S0201	o Police Notification Failure to show SBIP rules	o Police Notification or expectations.
Failure to Perform Properly in School Based Intervention Program (SBIP) S0201 Restorative Practices	 Police Notification Failure to show SBIP rules Restorative Practices 	 Police Notification or expectations. Restorative Practices
Failure to Perform Properly in School Based Intervention Program (SBIP) S0201 Restorative Practices Intervention	 Police Notification Failure to show SBIP rules Restorative Practices Intervention 	 Police Notification or expectations. Restorative Practices Intervention

	Student to make-up	Student to make-up
Egilum to Danant to	SBIP time upon return	SBIP time upon return
Failure to Report to Detention/Failure to Report for Disciplinary Action S0221	When assigned a consequence by a staff member and the student did not report as requested.	
Restorative Practices Intervention 1 Day SBIP 1 Day OSS Forgery/Falsification	 Restorative Practices Intervention Up to 3 Days SBIP Up to 3 Days OSS The act of intentionally pro- 	 Restorative Intervention Up to 3 Days SBIP Up to 3 Days OSS Parent/Guardian Conference with the school team to discuss intervention plan
Verbal/Written S0321	written or unwritten, as au	
 Restorative Practices Intervention 1 Day SBIP 	 Restorative Practices Intervention Up to 2 Days SBIP 1 Day OSS Parent/Guardian Conference with the school team to discuss intervention plan 	 Restorative Practices Intervention Up to 2 Days SBIP 1 Day OSS Parent/Guardian Conference with the school team to discuss intervention plan
Failure to Provide Identity When Requested S0211	Failure to provide the propmember upon request.	er given name to a staff
 Parent/Guardian Contact Administrator Conference ID Replacement 	 Parent/Guardian Contact 90-Minute Detention ID Replacement 	 Parent/Guardian Contact Social Suspension
Gambling	Participation in games of cl	
S0241	things of value.	
 Restorative Practices Intervention Up to 2 Days SBIP 	 Restorative Practices Intervention Up to 3 Days SBIP Up to 2 Days OSS 	 Restorative Practices Intervention Up to 3 Days SBIP Up to 5 Days OSS Parent/Guardian Conference with the school team to discuss intervention plan
Improper Use of Food Account	The act of intentionally using	ng information that
S0251	belongs to another (i.e. free information).	and/or reduced lunch
 Restorative Practices Intervention Restitution 	 Restorative Practices Intervention Up to 1 Day SBIP Restitution 	 Restorative Practices Intervention Up to 2 Days SBIP Restitution

Inappropriate Behavior S0101	Behavior which produces distractions and/or disturbances, which seriously or repeatedly interfere with the effective functioning of a school employee, the student, or the class.
 Restorative Practices Intervention 1 Day SBIP Removal from Class/Time Out 	 Restorative Practices Intervention Up to 2 Days SBIP Removal from Class/Time Out Restorative Practices Intervention Up to 3 Days SBIP Removal from Class/Time Out
Instigation	The act of causing a disruption and/or fight by
S0302	relaying information between parties.
 Restorative Practices Intervention Up to 3 Days SBIP Parent/Guardian Conference with the school team to discuss	 Restorative Practices Intervention Up to 5 Days OSS Parent/Guardian Conference with the school team to discuss intervention Up to 10 Days OSS Parent/Guardian Conference with the school team to discuss intervention plan Counseling Referral Restorative Practices Intervention Conference with the school team to discuss intervention plan Counseling Referral
Intimidation/Inappropriate Behavior, Disrespect Towards a Student S0105	Behavior that interferes with another student having a safe school environment and/or any action or attempt or threat to do bodily harm to another individual and/or property.
 Restorative Practices Intervention 1 Day SBIP Up to 2 Days OSS Avoidance Contract 	 Restorative Practices Intervention Up to 3 Days SBIP Up to 3 Day OSS Parent/Guardian Conference with the school team to discuss intervention Up to 5 Days SBIP Up to 10 Day OSS Alternative Placement Process Avoidance Contract
Intimidation/Inappropriate	Any action, attempt, and/or threat to do bodily harm
Behavior, Disrespect Towards a Staff Member S0104	to another individual and/or property.
 Restorative Practices Intervention Up to 3 Days SBIP Up to 10 Days OSS Alternative Placement Process 	 Restorative Practices Intervention Up to 3 Days SBIP Up to 10 Days OSS Alternative Placement Process Restorative Practices Intervention Up to 5 Days SBIP Up to 10 Days OSS Alternative Placement Process
Leaving Class S0052	Leaving class without permission from the teacher.
 Restorative Practices Intervention Up to 1 Day SBIP 	 Restorative Practices Intervention Up to 1 Day SBIP Up to 3 Days SBIP Parent/Guardian Conference with the

		school team to discuss intervention plan
Leaving School Grounds S0051	Leaving school grounds wit to do so.	hout the proper authority
 Restorative Practices Intervention Up to 1 Day SBIP Police Notification Parent/Guardian Conference with the school team to discuss intervention plan 	 Restorative Practices Intervention Up to 2 Days SBIP Police Notification Parent/Guardian Conference with the school team to discuss intervention plan 	 Restorative Practices Intervention Up to 5 Days SBIP Police Notification Parent/Guardian Conference with the school team to discuss intervention plan
Loitering/Out of Area/Misuse of	Student is out of their assig	ned area during the school
Pass S0071	day, uses a hall pass in a way not intended by the user, or caught in a hall sweep of student tardy to class.	
 Restorative Practices Intervention Up to 1 Day SBIP 	 Restorative Practices Intervention Up to 3 Days SBIP 	 Restorative Practices Intervention Up to 3 Days SBIP Parent/Guardian Conference with the school team to discuss intervention plan
Misuse of	The use of school technolog	y equipment in:
Technology/Acceptable Use Policy Notification Violation S0181	 Soliciting, using, receiving, or sending pornographic or obscene material; or Accessing unauthorized email; or 	
Smyrna School District Board Policy 6150 – Computing and Internet Board Policy	 The unauthorized downloading and/or installing of files; or Intentionally damaging technology equipment in the School Environment; or 	
Parent/Student Chromebook User Agreement	 A situation in which a student deliberately tampers with, damages, alters, accesses, crashes, or corrupts the 	
Parent/Student Chromebook User Agreement – Spanish	computer/communications system in the School Environment resulting in the loss or corruption of information or the ability of the system to operate; or	
	 In any way disrupts or degrades the school or District's technology infrastructure. 	
 Restorative Practices Intervention Up to 3 Days SBIP 	 Restorative Practices Intervention Up to 5 Days SBIP Up to 3 Days OSS 	 Restorative Practices Intervention Up to 5 Days SBIP Up to 5 Days OSS
	 Parent/Guardian Conference with the school team to discuss intervention plan 	 Parent/Guardian Conference with the school team to discuss intervention plan

Possession of Non-School Unsafe Items/Laser Pointer/Taser/Mace S0131/S0314	The possession of any unsafe item in a school setting.	·
 Restorative Practices Intervention Warning/Confiscated Up to 3 Days SBIP Up to 10 Days OSS Alternative Placement Process Parent/Guardian Conference with the school team to discuss intervention plan 	 Restorative Practices Intervention Warning/Confiscated Up to 3 Days SBIP Up to 10 Days OSS Counseling Referral Alternative Placement Process Parent/Guardian Conference with the school team to discuss intervention plan 	Restorative Practices Intervention Warning/Confiscated Up to 3 Days SBIP Up to 10 Days OSS Counseling Referral Alternative Placement Process Parent/Guardian Conference with the school team to discuss intervention plan
Use of Profanity/Not Staff	Use of Profanity/curse words.	intervention plan
Directed S0011	ose of Frotamty/curse words.	
 Restorative Practices Intervention Up to 3 Days SBIP 	 Restorative Practices Intervention Up to 3 Days SBIP Parent/Guardian Conference with the school team to discuss intervention plan 	Restorative Practices Intervention Up to 3 Days SBIP Alternative Placement Process Parent/Guardian Conference with the school team to discuss intervention plan
Reckless Burning	When a person intentionally or red	
S0152	or causes an explosion and reckles building or property in danger of damage or places another person i physical injury.	destruction or
 Restorative Practices Intervention Up to 10 Days OSS Alternative Placement Process Parent/Guardian Conference with the school team to discuss intervention plan Police/Fire Marshal Notification Restitution Counseling Referral Repeated Violations of the	Restorative Practices Intervention Up to 10 Days OSS Alternative Placement Process Parent/Guardian Conference with the school team to discuss intervention plan Police/Fire Marshal Notification Restitution Counseling Referral	Restorative Practices Intervention Up to 10 Days OSS Alternative Placement Process Parent/Guardian Conference with the school team to discuss intervention plan Police/Fire Marshal Notification Restitution Counseling Referral
Student Code of Conduct	Conduct within a school year, excl	
S0333	infractions for tardiness or unexcu	_
	school/class	isca abscirces to
 Restorative Practices Intervention Up to 3 Days SBIP 	 Restorative Practices Intervention Up to 3 Days SBIP 	Restorative Practices Intervention Up to 5 Days SBIP

0 0	Up to 3 Days SBIP Up to 10 Days OSS Restitution Alternative Placement Process	0 0	Up to 5 Days SBIP Up to 10 Days OSS Restitution Alternative Placement	0 0	Up to 5 Days SBIP Up to 10 Days OSS Restitution Alternative Placement
0	Up to 10 Days OSS	0	Up to 10 Days OSS	0	Up to 10 Days OSS
	-		•		-
0	Up to 3 Days SBIP	0	Up to 5 Days SBIP	0	Up to 5 Days SBIP
		1		Ī	
	Intervention		Intervention	_	Intervention
0	Restorative Practices	0	Restorative Practices	0	Restorative Practices
		it or a	ppropriate it.		•
S0111		of ano	ther person intending	g to de	prive that person of
	ng <\$1500		g, exercising control		~
G: 75	φ4 . 200	TD 1.4			intervention plan
					school team to discuss
					Conference with the
0	Counseling Referral			0	Parent/Guardian
0	Up to 1 Day SBIP	0	Up to 3 Days SBIP	0	Up to 3 Days SBIP
	Intervention		Intervention		Intervention
0	Restorative Practices	0	Restorative Practices	0	Restorative Practices
S0041				1	
Skipping/Cutting Class		Intent	ionally cutting or ski	pping c	ciass
O Claire as	Alternative Placement Process	T4	.:		ala aa
_	intervention plan		Process		Process
	with the school team to discuss	0	Alternative Placement	0	Alternative Placement
0			intervention plan		intervention plan
0	Up to 5 Days OSS Parent/Guardian Conference		school team to discuss		school team to discuss
0	Up to 3 Days SBIP		Conference with the		Conference with the
	Intervention Up to 2 Days SPID	0		0	
0		0	Up to 10 Days OSS Parent/Guardian	0	Up to 10 Days OSS Parent/Guardian
	Restorative Practices				Un to 10 Days OSS
20100		school		- 10541	5 winii, mid tiit
S0103		•	en the student, his/he		
Contract			behavior contract ar		
Violatio	on of Behavior/Avoidance	The fa	ilure of a student to o	comply	with any provisions
L			Process		Process
		0	Alternative Placement	0	Alternative Placement
0	Alternative Placement Process		intervention plan		intervention plan
	intervention plan		school team to discuss		school team to discuss
	with the school team to discuss		Conference with the		Conference with the
0	Parent/Guardian Conference	0	Parent/Guardian	0	Parent/Guardian
0	Up to 10 Days OSS	0	Up to 10 Days OSS	0	Up to 10 Days OSS
0	Up to 3 Days SBIP	0	Up to 3 Days SBIP	0	Up to 5 Days SBIP
	Intervention		Intervention		Intervention
0	Restorative Practices	0	Restorative Practices	0	Restorative Practices
S0102		of stu	dents, staff, or buildir	ıg	
Safety	Violation	Any a	ction that could enda	nger th	e safety and welfare
			Process		
		0	Alternative Placement		Process
0	Alternative Placement Process		intervention plan	0	Alternative Placement
	intervention plan		school team to discuss		intervention plan
	with the school team to discuss		Conference with the		school team to discuss
0	Parent/Guardian Conference	0	Parent/Guardian		Conference with the
0	Counseling Referral	0	Counseling Referral	0	Parent/Guardian
	•			0	

Tardy to School S0031 Tardy to Class	school team to discuss intervention plan o Police Notification The act of being late to school or class without a valid excuse.
S0032 o 1st Consequence = Cumulative 6 lates to include all classes o Restorative Practices Intervention; AND o 90 Minute After School Detention; OR o 1 Period of SBIP (Administrator will decide assigned period)	 2nd Consequence = Cumulative 12 lates to include all classes 90 Minute After School Detention; OR 1 Period of SBIP (Administrator will decide assigned period) Parent/Guardian Conference with the school team to discuss intervention plan 3rd Consequence = 18 Cumulative lates to include all classes (subsequent consequence upon every 6th late) 1 Day SBIP Parent/Guardian Conference with the school team to discuss intervention plan
Trespassing/Remains Unlawfully on School Property	Trespassing is when a student knowingly or unknowingly is in a Smyrna School District area
Unlawfully on School Property S0271 O Restorative Practices Intervention O Up to 1 Day SBIP O Up to 2 Days OSS O Police Notification	unknowingly is in a Smyrna School District area without a legitimate purpose/permission. O Up to 3 Days SBIP O Up to 5 Days OSS O Parent/Guardian O Parent/Guardian Conference with the school team to discuss intervention plan O Police Notification Up to 5 Days OSS O Parent/Guardian Conference with the school team to discuss intervention plan O Police Notification
Unlawfully on School Property S0271 O Restorative Practices Intervention O Up to 1 Day SBIP O Up to 2 Days OSS	unknowingly is in a Smyrna School District area without a legitimate purpose/permission. O Up to 3 Days SBIP O Up to 5 Days OSS O Parent/Guardian Conference with the Conference with the school team to discuss intervention plan O Police Notification

D Codes: Parent/Guardian notification should be enacted at every level for all offenses. Prior to writing a referral, check Individual Education Plan (IEP) for behavior goals.

Violation	Definiti	ions		
1st Select from the Following	2 nd Select	t from the Following	Subseq Follow	uent: Select from the ing
Bullying/Cyberbullying	Any int	tentional written, ele		
D0701	physica	l act or actions agai	nst and	ther student, school
	volunte	er, or school employ	vee that	t a reasonable
Smyrna School District Board Policy		person under the circumstances should know will		
<u>5103 - Bullying</u>	have the effect of:			
		Placing a student, so	rhool ve	olunteer or school
		employee in reasona		· · · · · · · · · · · · · · · · · · ·
		harm to their emotic		
		or substantial harm		2 0
		,		ning, humiliating, or
		abusive educational		
		pervasiveness or per		
		-	ial bety	ween a bully and the
		target; or		
	3.	Interfering with a st	tudent l	having a safe school
		environment that is	necessa	ary to facilitate
		educational perform	nance, o	opportunities or
		benefits; or		
	4.	Perpetuating bullying	ng by ir	nciting, soliciting, or
		coercing an individu	_ •	<i>C,</i>
		dehumanize, embar	_	_
		psychological, or ph		
		student, school volu	•	
Up to 2 Day SBIP		Up to 5 Day SBIP	0	Up to 10 Days OSS
o Up to 2 Days OSS		Up to 10 Days OSS	0	Alternative Placement
 Police Notification 		Police Notification		Process
 Restorative Practices 		Restorative Practices	0	Police Notification
Intervention		Intervention		
o Parent/Guardian conference to		Parent/Guardian		
discuss intervention plan		conference to discuss		
 Counseling Referral 	1	intervention plan	1	

	ı		1	
	0	Counseling Referral		
	0	Alternative Placement		
		Process		
Criminal Mischief (Vandalism)	A stud	ent, in the School En	vironn	nent, intentionally
D0301	or recl	dessly:		
		Damages tangible p	roperty	of another person
	_,	or entity; or	r oper cj	or unother person
	2	• /	1.1	4 f 41
	2.	Tampers with tangi	_	
		person to endanger	person	<u> </u>
o Restorative Practices	0	Restorative Practices	0	Restorative Practices
Intervention		Intervention		Intervention
o Up to 5 Days SBIP	0	Up to 5 Days SBIP	0	Up to 5 Days SBIP
O Up to 10 Days OSS	0	Up to 10 Days OSS	0	Up to 10 Days OSS
o Counseling Referral	0	Restitution	0	Alternative Placement
 Restitution Alternative Placement Process 	0	Alternative Placement		Process Parent/Guardian
D /G !! G C	_	Process Parent/Guardian	0	Conference with the
o Parent/Guardian Conference with the school team to discuss	0	Conference with the		school team to discuss
intervention plan		school team to discuss		intervention plan
 Social Probation at a minimum 		intervention plan	0	Social Probation at a
for time of OSS	0	Social Probation at a		minimum for time of
Tor time or OSS	O	minimum for time of		OSS
		OSS		ODD
Drug Use/Influence	In the	School Environment	a stud	lent unlawfully
D0502		ses, uses, or is under		•
D0302	_			
		drug paraphernalia,	_	
		nernalia consistent w		definitions of these
	substa	nces or paraphernali	ia.	
o Up to 10 Days OSS	0	Up to 10 Days OSS	0	Up to 10 Days OSS
Alternative Placement Process	0	Alternative Placement	0	Alternative Placement
o Police Notification		Process		Process
o Parent/Guardian Conference	0	Police Notification	0	Police Notification
with the school team to discuss	0	Parent/Guardian Conference with the	0	Parent/Guardian Conference with the
intervention plan o Mandatory Counseling		school team to discuss		school team to discuss
 Mandatory Counseling Proof of Regular Drug Screening 		intervention plan		intervention plan
 Social Probation at a minimum 	0	Mandatory Counseling	0	Mandatory Counseling
for time of OSS		Proof of Regular Drug	0	Proof of Regular Drug
To time of OSS		Screening	Ŭ	Screening
	0	Social Probation at a	0	Social Probation at a
		minimum for time of		minimum for time of
		OSS		OSS
		OSS		055
Felony Theft >\$1500	1.		s, exer	
Felony Theft >\$1500 D0601	1.	When a person take	· ·	cises control over, or
Felony Theft >\$1500 D0601	1.	When a person take obtains property of	anothe	cises control over, or r person intending
· · · · · · · · · · · · · · · · · · ·	1.	When a person take obtains property of to deprive that person	anothe	cises control over, or r person intending
· · · · · · · · · · · · · · · · · · ·		When a person take obtains property of to deprive that perso or	anothe on of it	cises control over, or r person intending or appropriate it;
· · · · · · · · · · · · · · · · · · ·		When a person take obtains property of to deprive that perso or When a person, in a	anothe on of it any cap	cises control over, or r person intending or appropriate it; acity, legally
· · · · · · · · · · · · · · · · · · ·		When a person take obtains property of to deprive that perso or When a person, in a receives, takes, exer	anothe on of it any cap cises co	cises control over, or r person intending or appropriate it; acity, legally ontrol over, or
· · · · · · · · · · · · · · · · · · ·		When a person take obtains property of to deprive that perso or When a person, in a receives, takes, exer- obtains property of	anothe on of it my cap cises co anothe	cises control over, or r person intending or appropriate it; acity, legally ontrol over, or r which is the
•		When a person take obtains property of to deprive that perso or When a person, in a receives, takes, exer	anothe on of it my cap cises co anothe	cises control over, or r person intending or appropriate it; acity, legally ontrol over, or r which is the
· ·		When a person take obtains property of to deprive that perso or When a person, in a receives, takes, exer- obtains property of	anothe on of it any capacises coanothe fraudu	cises control over, or r person intending or appropriate it; acity, legally ontrol over, or r which is the alently converts the

	The theft is considered a felony when the value of the property received, retained, or disposed of is \$1500 or more or the victim is 62 years of age or older, or an "adult who is impaired" as defined in 3902(2) of Title 31, or a "person with a disability" as defined in 3901(a)(2) of Title 12.
 Up to 10 Days OSS Restitution Alternative Placement Process Parent/Guardian Conference with the school team to discuss intervention plan Police Notification 	 Up to 10 Days OSS Restitution Alternative Placement Process Parent/Guardian Conference with the school team to discuss Up to 10 Days OSS Restitution Alternative Placement Process Parent/Guardian Conference with the school team to discuss
Fighting D1101	intervention plan o Police Notification o Police Notification o Police Notification Any aggressive physical altercation between two or more individuals.
 Up to 10 Days OSS Social Probation at a minimum for time of OSS Police Notification Parent/Guardian Conference with the school team to discuss intervention plan Alternative Placement Process 	O Up to 10 Days OSS O Social Probation at a minimum for time of OSS O Police Notification OSS O Police Notification OParent/Guardian Conference with the school team to discuss intervention plan O Alternative Placement OSS O Police Notification OSS O Social Probation at a minimum for time of OSS
Inhalant Abuse	Chemical vapors inhaled for their mind-altering
O Restorative Practices Intervention O I Day OSS	effects. O Restorative Practices Intervention O Up to 3 Days OSS O Parent/Guardian Conference with the school team to discuss intervention plan O Alternative Practices Intervention O Up to 3 Days OSS O Parent/Guardian Conference with the school team to discuss intervention plan O Alternative Placement Process
Medications: Inappropriate	Possessing or using nonprescription medication or
Possession and/or Use D1601	prescription drugs of any type in the School Environment in violation of 14 DE Admin Code 612
 Up to 10 Days OSS Alternative Placement Process Police Notification Parent/Guardian Conference with the school team to discuss intervention plan Mandatory Counseling Proof of Regular Drug Screening Social Probation at a minimum for time of OSS 	O Up to 10 Days OSS O Alternative Placement Process O Police Notification O Parent/Guardian Conference with the school team to discuss intervention plan O Mandatory Counseling O Proof of Regular Drug Screening O Up to 10 Days OSS O Up to 10 Days OSS Alternative Placement Process O Police Notification O Parent/Guardian Conference with the school team to discuss intervention plan O Mandatory Counseling O Proof of Regular Drug Screening O Screening

	Social Probation at a minimum for time of	 Social Probation at a minimum for time of
	OSS	OSS
Offensive Touching – Employee	Intentionally touching anot	-
Victim	member of their body or w	ith any instrument
D0802	knowing that the person is	thereby likely to cause
	offense or alarm to such an	· · · · · · · · · · · · · · · · · · ·
	intentionally striking anoth	
	•	
	urine, feces, or any other be	
	the person is likely to cause	
	other person. Unintentiona	
	attempting to break up a pl	hysical altercation.
 OSS Pending Alternative 	 OSS Pending 	 OSS Pending
Placement Process	Alternative Placement	Alternative Placement
 Police Notification 	Process	Process
	 Police Notification 	 Police Notification
Offensive Touching – Student	Intentionally touching anot	her person either with a
Victim	member of their body or w	ith any instrument
D0801	knowing that the person is	•
20001	offense or alarm to such other	
		- · · · · · · · · · · · · · · · · · · ·
	intentionally striking anoth	
	urine, feces, or any other be	, ,
	the person is thereby likely	to cause offense or alarm
	to such other person.	
O Up to 10 Days OSS	o Up to 10 Days OSS	 OSS Pending
 Social Probation at a minimum 	 Social Probation for 	Alternative Placement
for time of OSS	remainder of school	Process
 Police Notification 	year	 Police Notification
 Parent/Guardian Conference 	 Police Notification 	
with the school team to discuss	o Parent/Guardian	
intervention plan	Conference with the	
 Alternative Placement Process 	school team to discuss	
	intervention plan	
	 Alternative Placement 	
	Process	
Pornography	The possession, sharing, or	-
D0101	obscene material in the Sch	
o Up to 10 Days OSS	o Up to 10 Days OSS	o Up to 10 Days OSS
o Parent/Guardian Conference	 Mandatory Counseling 	 Mandatory Counseling
with the school team to discuss	o Parent/Guardian	 Parent/Guardian
intervention plan	Conference with the	Conference with the
 Counseling Referral 	school team to discuss	school team to discuss
 Alternative Placement Process 	intervention plan	intervention plan
 Police Notification 	o Alternative Placement	 Alternative Placement
	Process	Process
	o Police Notification	 Police Notification
Sexual Harassment – Staff	Actions or statements that	
Victim	including a person suggesti	ng, soliciting, requesting,
D1001	commanding, importunes,	o
	induce another, which offer	
	muuce anomer, winch offer	ia or actaine the dignity of

	self-esteem of an individual	, thereby likely to cause
	annoyance, offense, or alar	,
 Up to 10 Days OSS Police Notification Counseling Referral Parent/Guardian Conference with the school team to discuss intervention plan Alternative Placement Process 	 Up to 10 Days OSS Police Notification Counseling Referral Parent/Guardian Conference with the school team to discuss intervention plan Alternative Placement Process 	 Up to 10 Days OSS Police Notification Counseling Referral Parent/Guardian Conference with the school team to discuss intervention plan Alternative Placement Process
Sexual Harassment – Student	Actions or statements that	
Victim	including a person suggesti	
D1001	commanding, importunes,	
	induce another, which offer	
	self-esteem of an individual	
	annoyance, offense, or alar	
 Up to 10 Days OSS Police Notification Counseling Referral Parent/Guardian Conference with the school team to discuss intervention plan Alternative Placement Process 	 OSS Pending Alternative Placement Process Police Notification 	 OSS Pending Alternative Placement Process Police Notification
Tampering with Public Records	A person knowingly withou	it valid authorization
O Up to 10 Days OSS Alternative Placement Process	removes, mutilates, destroy entry in or falsely alters an written material filed with, constituting a record of a p servant. Oup to 10 Days OSS OAlternative Placement	y original record or other deposited in, or otherwise
	Process	Process
Teen Dating Violence D2011	Assaultive, threatening, or including stalking as is defithat one-person uses against to gain or maintain power of	ned in 11 Del.C. §1312 st another person in order
	past relationship. The beha	vior can occur in both.
 Up to 10 Days OSS Alternative Placement Process Police Notification Mandatory Counseling 	OSS Pending Alternative Placement Process	 OSS Pending Alternative Placement Process Police Notification
Threat Terroristic Threatening	A person threatens to comr	nit any crime likely to
- Student Victim D0901	result in death or serious pl commits an act with intent believe that the individual l substance that will cause th serious physical injury.	of causing an individual to has been exposed to a
Up to 10 Days OSSAlternative Placement Process	 Alternative Placement Process 	 Alternative Placement Process

 Parent/Guardian Conference 	 Police Notification 	 Police Notification
with the school team to discuss		
intervention plan		
o Police Notification		
o Mandatory Counseling		
Threat Terroristic Threatening	A person threatens to com	mit any crime likely to
- Staff Victim/Security Threat	result in death or serious p	•
D0902	person commits an act with	
D0902	_	<u>C</u>
	individual to believe that the	
	exposed to a substance that	t will cause the individual
	death or serious physical ir	njury.
	Security threat – when a po	erson makes a false
	statement or statements kn	
	or statements are likely to	C
	•	
	school environment. 2) kno	
	_	se serious inconvenience in
	the school environment or	3) in reckless disregard of
	the risk of causing terror o	r serious inconvenience in
	the school environment	
o OSS Pending Alternative	o OSS Pending	o OSS Pending
Placement Process	Alternative Placement	Alternative Placement
 Police Notification 	Process	Process
	 Police Notification 	 Police Notification
Tobacco Possession and/or Use	The use and/or possession of	of tobacco products on
D1401	school property (this include	des e-cigarettes/vape pens).
o Restorative Practices	Restorative Practices	Restorative Practices
Intervention	Intervention	Intervention
o 1 Day OSS	 Parent/Guardian 	 Parent/Guardian
 Confiscation 	Conference with the	Conference with the
	school team to discuss	school team to discuss
	intervention plan	intervention plan
	o Up to 3 Days OSS	o Up to 10 Days OSS
	 Confiscation 	 Alternative Placement
		Process
	1	 Confiscation

C Codes: Parent/Guardian notification should be enacted at every level for all offenses. Prior to writing a referral, check Individual Education Plan (IEP) for behavior goals.

Violation	Definitions			
1st Select from the Following	2 nd Select from the Following	Subsequent: Select from the Following		
Aggravated Act of	Disorderly conduct causes pu	iblic inconvenience,		
Intimidation – Staff Victim	annoyance, or alarm, or creates a risk thereof by			
C0156	engaging in fighting or violent, tumultuous, or			
	threatening behavior, or making an unreasonable			
	amount of noise or an offensively coarse utterance or			
	gesture or display or address	•		
	person present.			
 OSS Pending Alternative 	OSS Pending Alternative	 OSS Pending Alternative 		
Placement Process	Placement Process	Placement Process		
 Police Notification 	 Police Notification 	 Police Notification 		
Aggravated Act of	Disorderly conduct causes pu	ıblic inconvenience,		
Intimidation – Student	annoyance, or alarm, or creates a risk thereof by			
Victim	engaging in fighting or violent, tumultuous, or			
C0156	threatening behavior, or making an unreasonable			
	amount of noise or an offensively coarse utterance or			
	gesture or display or address	· · · · ·		
	person present.			
o Up to 10 Days OSS	OSS Pending Alternative	 OSS Pending Alternative 		
 Alternative Placement 	Placement Process	Placement Process		
Process	 Police Notification 	 Police Notification 		
 Police Notification 				
o Parent/Guardian Conference				
with the school team to				
discuss intervention plan		. 11 1 1 11.		
Arson	A person recklessly or intentionally damages a building			
$C0134 - 1^{st}$	by intentionally starting a fir	e or causing an explosion.		
$C0133 - 2^{nd}$	0.00 7	000 0		
C0133 − 2 nd o OSS Pending Alternative	OSS Pending Alternative	OSS Pending Alternative		
C0133 – 2 nd OSS Pending Alternative Placement Process	Placement Process	Placement Process		
C0133 – 2 nd OSS Pending Alternative Placement Process Police/Fire Marshal	Placement Process O Police/Fire Marshal	Placement Process O Police/Fire Marshal		
C0133 – 2 nd OSS Pending Alternative Placement Process	Placement Process	Placement Process		

Recommendation/Referral	o Recommendation/Referral	o Recommendation/Referral
for Counseling	for Counseling	for Counseling
Assault – Staff or Student	A person intentionally or rec	
C0107 – Assault 1 st	injury to another person; or	_ ·
C0107 – Assault 1 C0106 – Assault 2 nd		0 0
	person causes physical injury	
C0201 – Assault 3 rd	means of a deadly weapon or	
 OSS Pending Alternative 	o OSS Pending Alternative	o OSS Pending Alternative
Placement Process O Police Notification	Placement Process o Police Notification	Placement Process o Police Notification
 Police Notification Parent/Guardian Conference 	Police NotificationParent/Guardian	Police NotificationParent/Guardian
with the school team to	Conference with the	Conference with the
discuss intervention plan	school team to discuss	school team to discuss
discuss intervention plan	intervention plan	intervention plan
Criminal Deadly Weapon	Includes a "firearm", as defin	
C0601 – C0626	section, a bomb, a knife of an	
*See Appendix A	ordinary pocketknife carried	
	switchblade knife, Billy, blac	
	knuckles, slingshot, razor, bi	
	"dangerous instrument", as o	defined in paragraph (5) of
	this section, which is used, or	attempted to be used, to
	cause death or serious physic	cal injury. For the purpose of
	this definition, an ordinary p	~ ~ ~
	knife having a blade not mor	e e e e e e e e e e e e e e e e e e e
 OSS Pending Alternative 	OSS Pending Alternative	OSS Pending Alternative
Placement Process	Placement Process	Placement Process
 Police Notification 	 Police Notification 	 Police Notification
o Parent/Guardian Conference	 Parent/Guardian 	 Parent/Guardian
with the school team to	Conference with the	Conference with the
discuss intervention plan	school team to discuss	school team to discuss
	intervention plan	intervention plan
Criminal Drug Offense	The Commission by a studen	
C0701 – Prescription Drug	distribution, or use of alcoho	l a drug-like substance,
C0702 – Cocaine/Powder	and/or drug paraphernalia.	
Substance		
C0703 – Marijuana		
C0704 – Look-Alike Drugs		
OSS Pending Alternative	 OSS Pending Alternative 	o OSS Pending Alternative
Placement Process	Placement Process	Placement Process
 Police Notification 	o Police Notification	 Police Notification
o Parent/Guardian Conference	o Parent/Guardian	o Parent/Guardian
with the school team to	Conference with the	Conference with the
discuss intervention plan	school team to discuss	school team to discuss
o Mandatory Drug/Alcohol	intervention plan	intervention plan
Counseling	o Mandatory Drug/Alcohol	o Mandatory Drug/Alcohol
	Counseling	Counseling
	Referred to Licensed Agency	Referred to Licensed Agency
Danganang Ingt	Agency The Commission by a studen	Agency
Dangerous Instrument	The Commission by a studen	
C0621-C0623	11 Del.C. 1442 through 1458	
*See Appendix A	G	rument see C0616). 11. Del.C.
	22 dangerous instrument me	ans any instrument, article,

	or substance which, under the	o aircumstances in which it		
	· ·			
	is used, attempted to be used or threatened to be used is			
	readily capable of causing death or serious physical			
	injury or any disabling chemi	ical spray as defined in		
	paragraph (8) of this section or any electronic control			
	devices by not limited to a neuromuscular incapacitation			
	device designed to incapacitat	-		
OSS Pending Alternative	OSS Pending Alternative	 OSS Pending Alternative 		
OSS Pending Alternative Placement Process	Placement Process	Placement Process		
o Police Notification	Police Notification	 Police Notification 		
o Parent/Guardian Conference	o Parent/Guardian	o Parent/Guardian		
with the school team to	Conference with the	Conference with the		
discuss intervention plan	school team to discuss	school team to discuss		
discuss intervention plan	intervention plan	intervention plan		
Extortion	Compels or induces another p			
	_			
C0141	the person or to a third perso	•		
	the victim a fear that, if the p			
	the defendant or another will	cause physical injury to		
	another or cause damage to p	property (11. Dec.C., 846)		
o OSS Pending Alternative	OSS Pending Alternative	o OSS Pending Alternative		
Placement Process	Placement Process	Placement Process		
 Police Notification 	 Police Notification 	 Police Notification 		
o Parent/Guardian Conference	 Parent/Guardian 	 Parent/Guardian 		
with the school team to	Conference with the	Conference with the		
discuss intervention plan	school team to discuss	school team to discuss		
 Restitution 	intervention plan	intervention plan		
	o Restitution	 Restitution 		
Hate Crimes	Victimizing a person with a c	rime(s) when motivated by		
C0151	hostility to the victim as a member of a group (as one			
	based on color, creed, gender	, or sexual orientation).		
o Up to 10 Days OSS	OSS Pending Alternative	OSS Pending Alternative		
Alternative Placement	Placement Process	Placement Process		
Process	 Police Notification 	 Police Notification 		
 Police Notification 				
o Parent/Guardian Conference				
with the school team to				
discuss intervention plan				
 Restitution/Restoration 				
o Counseling Referral				
Rape or Attempted Rape	Sexual intercourse and attem	pted sexual intercourse		
C0122 – C0125	without consent of the victim	in both cases.		
 OSS Pending Alternative 	o OSS Pending Alternative	 OSS Pending Alternative 		
Placement Process	Placement Process	Placement Process		
 Police Notification 	 Police Notification 	 Police Notification 		
Unlawful Sexual Contact II	When a student has sexual co	ontact with another person		
C0301	or causes the victim to have s	-		
	student or a third person and			
	contact is either offensive to t			
		ne vicinii oi occuis wimout		
OCC Dan I'm Alternat'	the victim's consent.	OCC Den I'm Altramet		
 OSS Pending Alternative Placement Process 	 OSS Pending Alternative Placement Process 	 OSS Pending Alternative Placement Process 		
Flacement Process	Fracement Process	riacement Process		

Parent/Guardian Conference with the school team to discuss intervention plan
 Counseling Referral
 Parent/Guardian
 Parent/Guardian
 Conference with the school team to discuss intervention plan
 Counseling Referral
 Counseling Referral
 Counseling Referral
 Counseling Referral

Code of Conduct Glossary of Terms

<u>Administrator Intervention Plan:</u> A collaborative plan between a student, their parent/guardian, and the school team (administrator, teacher, counselor, other staff member if needed) that identified areas of growth and resources for the student to be successful in school.

Alternative Placement Process: A process that begins at the conclusion of an administrative investigation, as result of a severe or repetitive Code of Conduct violation(s) listed within the Code of Conduct in which a Principal is requesting a referral for Alternative Placement for the student after the administrative investigation is complete. An Alternative Placement Team Meeting will take place to determine if any alternative setting is appropriate for the referred student. The Alternative Placement Team will decide on whether to assign a student to an Alternative Placement Program.

If a Parent/Guardian chooses to appeal the Alternative Placement Decision, the appeal must be in writing to the Superintendent's office no later than 5 business days following the Alternative Placement Team Meeting. A Discipline Hearing will take place once the appeal is received with an outside Hearing Officer, who will determine the Finding of Facts and give a recommendation to the Smyrna School District Board of Education. The Smyrna School District Board of Education will issue a decision on expulsion of the student for a period up to 180 school days from the date of the incident. If a student and their family choose to waive their right to a Discipline Hearing, the student would be admitting guilt of the Code of Conduct violation, and would be placed in an Alternative Placement Program for an agreed upon period of days not to exceed 180 days from the date of the incident.

This process must adhere to Delaware Regulations Administrative Code: Title 14 Education: Section 600 School Climate and Discipline, Section 611 Consortium Discipline Alternative Programs for Treatment of Severe Discipline Problems, Section 613 Uniform Procedures for Processing Attorney General's Reports, Section 614 Uniform Definitions for Student Conduct Which May Result in Alternative Placement or Expulsion, and Section 616 Uniform Due Process Procedures for Alternative Placement Meetings and Expulsion Hearings.

<u>Alternative Program:</u> A school discipline improvement program that provides Appropriate Educational Services that has been created for students whose behavior(s) is within the defined conduct under 14 DE Admin. Code 614. This includes any programs managed by a school district/charter or the Consortium Discipline Alternative Program.

Business Day: A day in which schools are open with Administration present.

<u>Counseling Referral:</u> A referral to the School Counselor, Wellness Center, or Outside Counseling Agency.

<u>Discipline Referral:</u> Formal documentation completed by the staff and returned to Administration with information about an incident or student behavior that occurred.

Expulsion: A disciplinary action approved by the Board of Education resulting in a student being removed from the Regular School Program for a duration not to exceed the total number of student days in a school year. A student expelled without Appropriate Educational Services shall be unenrolled from the district/charter during the term of the expulsion. Whether the expulsion is with or without educational services (including Alternative Placement), the expelled student is not eligible to enroll in any other Delaware public school during the period of the expulsion and until any reasonable terms of the expulsion are fulfilled.

<u>In-School Suspension (ISS):</u> The temporary removal of a student from the area indicated by the regularly assigned schedule.

<u>Multi-Tiered System of Support (MTSS):</u> Delaware Regulations Administrative Code: *Title 14: Section 500 Curriculum and Instruction, Subsection 508 defines MTSS as a framework that is designed to meet the needs of the whole child through an integrated multi-level prevention system that optimizes team-based leadership and data-driven decision making to meet the academic and non-academic needs of all students.*

High quality core academic instruction and non-academic practices as universal supports to all children. Evidence-based intervention and supports are matched to student needs and informed by ongoing progress monitoring and additional formative assessments.

<u>Out-of-School Suspension (OSS):</u> A form of short-term suspension that can be applied as a consequence for violating the Code of Conduct. The duration shall not be more than ten (10) consecutive school days for any single conduct violation or combination of violations which occurred during a single disciplinary incident. Student will still be responsible for class work and assignments during out-of-school suspension.

The Superintendent shall have the right to temporarily extend a student's suspension beyond the ten (10) school day limit pending an Alternative Placement Process decision or Board of Education decision regarding a Discipline Hearing or other formalized disciplinary action hearing for the student. A student whose suspension has been temporarily extended beyond ten (10) consecutive school days shall receive Appropriate Educational Services beginning on the first say of the extension. Educational services shall continue until the student's Alternative Placement Process decision has been rendered or the Board of Education decision regarding the student's expulsion hearing or other formalized Disciplinary Action hearing has concluded.

<u>Parent/Guardian Conference</u>: A conference that can occur via telephone, virtually, or in person with the parent/guardian, student, and school team. The purpose of the conference is to collaborate and create a detailed action or intervention plan outlining interventions, options, and/or steps for the student to be successful and avoid the accumulation of additional/repeat Code of Conduct violations. Interventions can include, but are not limited to: change of class, time-outs, check-ins, identification of trusted adult(s) [for the student to talk with in and out of school who can be reached if necessary], breaks, counseling plan, wellness plan, and identified goals.

<u>Parent/Guardian Pick Up:</u> A parent must come to school to pick up student property that has been safely stored in a secure location by Administration after a Violation of Electronics, Communication, and Equipment Policy S0311.

<u>Police Notification:</u> The notification to local law enforcement of an incident that occurred on school property during or after school hours that must be reported per Delaware law or Smyrna School District policy.

<u>Restitution:</u> Reimbursement for an object that was taken or damaged from them that has monetary value. This should be a collaborative consequence with the parents involved.

<u>Restorative Practices:</u> The deliberate and intentional use of tools and strategies that facilitate the growth of healthy relationships and communities. The purpose of Restorative Practices is to strengthen relationships between individuals and increase community connections. Restorative Practices are primarily proactive, but can be used as a way to restore harm following an incident/Code of Conduct violation. See below for intervention technique examples:

Intervention Technique	Examples
Self-Reflection	Worksheet with questions to work through, interviews.
Apology or Appreciation Letters	Given to those involved in the incident
Restorative Contract	Formal agreements generated that have specific
	timelines and check-ins on progress
Restitution Agreements	Agreements to dedicate time to restore damage to
	property
Project-Based Assignment	Creating PSA videos, a paper, and community-based
	projects
Assisting Others	Assisting custodial staff, teachers, administrative
	assistance, or community members
Regular Check-Ins	Designated person to connect with student on progress
	and reflect
Research Projects	Researching negative outcomes of behavior or
	potential alternative solutions for the future, can be
	presented to others
Volunteer Opportunities	Connections to community members or school-based
	initiatives to give back

Social Probation: A period of time in which a student is not allowed to participate/attend any non-academic school-based functions.

School-Based Intervention Program (SBIP): As explained in Delaware Regulation: Administration Code: Title 14: Section 600, Subsection 609 District and School-Based Intervention Services should include both short-term and long-term intervention strategies that include character education, short-term and or long-term counseling to improve behavior which impacts educational performance, and methods to identify the need to refer student for additional services within the District or to other agencies.

Interventions include, but are not limited to: In-School Suspension, lunch detention, time outs, and reflection time.

<u>Time Out:</u> A temporary, supervised behavior management technique, which provides opportunities to regain emotional regulation.

Appendix A: Weapons Code Definitions

Criminal Deadly Weapon: The Commission by a student of an offense prohibited by 11 Del.C. §§ 1442 through 1458 inclusive. 11 Del.C. 222 defines "Deadly Weapon" as: includes a "firearm", as defined in paragraph (13) of this section, a bomb, a knife of any sort (other than an ordinary pocketknife carried in a closed position), switchblade knife, Billy, blackjack, bludgeon, metal knuckles, slingshot, razor, bicycle chain or ice pick or any "dangerous instrument", as defined in paragraph (5) of this section, which is used, or attempted to be used, to cause death or serious physical injury. For the purpose of this definition, an ordinary pocketknife shall be a folding knife having a blade not more than 3 inches in length.

C0601-WO:1442 Concealed deadly weapon - handgun Concealed deadly weapon – rifle, shotgun C0602-WO: 1442 Razor Blade/box cutter C0611-WO: 1442 Brass Knuckles, Bat, Club (Poss. Safe School Zone) C0612-WO: 1457 C0613-WO: 1442 Brass Knuckles/Bat/Club Pellet Gun (Poss. Safe School & Rec. Zone) C0614-WO: 1457 Starter Gun (Poss. Safe School & Rec. Zone) C0615-WO: 1457 C0616-WO: 1457I B.B. Gun (Poss. Safe School & Rec Zone) Wear Body Armor During Comm. Of Felony C0617-WO: 1449 Handgun (Poss. Safe School & Rec. Zone) C0618 -WO:1457 Rifle, Shotgun (Poss. Safe School & Rec. Zone) C0619-WO: 1457 Destructive weapon (Poss. C0620-WO: 1457 Unlaw. Dealing with Martial Arts Throw. Stars (Poss. Safe School and C0624-WO: 1457 Rec Zone) C0625-WO: 1448 Poss. & Purchase of Deadly Weapons Poss. & Purchase of Deadly Weapons (Poss. Safe School & Rec Zone) C0626-WO: 1457

<u>Dangerous Instrument:</u> The Commission by a student of an offense prohibited by 11 Del.C. §§ 1442 through 1458 inclusive. (BB-guns are not considered a dangerous instrument see C0616). 11. Del.C. 222 dangerous instrument means any instrument, article, or substance which, under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury or any disabling chemical spray as defined in paragraph (8) of this section or any electronic control devices but not limited to a neuromuscular incapacitation device designed to incapacitate a person.

C0621-WO: 1443 Dangerous Instrument

C0622-WO: 1338 Explosives/Incendiary Device

C0623-WO: 1453 Unlawfully Dealing with Martial Arts Throwing Star